

ELECTRONIC FUNDS TRANSFER SERVICE

For Recreation Afterschool Program (RAP)

What is the Electronic Funds Transfer Service?

This service is simple, convenient and saves time! For enrolled families, RAP session fees are automatically paid from their checking account two weeks before the session starts (same payment date for all participants). This service is open to the families of participants who are registered in the Recreation Afterschool Programs for the entire school year. Your account with us must be in good standing without any past due balances.

It's easy to get started!

Apply for this service by completing these three easy steps.

Step 1: Complete and sign the application on the reverse side.

Step 2: Attach void check.

Step 3: Mail or drop off these items with your registration forms to our administrative office at 620 Laguna Street, Santa Barbara, CA, 93101 (Monday – Friday 8 am – 5:30 pm).

The Parks and Recreation Department must receive EFT applications at least three weeks before the session start date to begin EFT payments for that session. When you sign-up for EFT, you will receive a receipt detailing the payment schedule.

How much does it cost?

There is no charge from the City of Santa Barbara Parks and Recreation Department to participate. However, some financial institutions may charge a fee for electronic fund transfers. Ask your branch about any possible fees.

After I'm enrolled, how do I change my account information?

Call our administrative office at 564-5418 to notify us of changes (bank account information, address, etc.). Inaccurate information may result in payments being refused by your financial institution. The Parks and Recreation Department is not responsible for losses which result from inaccurate information or failure to provide us with timely notification of changes.

What happens if a payment is rejected?

Payments may be rejected by your financial institution because of insufficient funds, closed/unauthorized accounts, or other reasons. Check with your financial institution for possible fees they may impose. If your payment is rejected, the Parks and Recreation Department will charge you a \$10 processing fee. The Parks and Recreation Department reserves the right to terminate your participation in Electronic Funds Transfer Service if your payment is rejected more than once in a twelve (12) month period.

How do I stop being part of Electronic Funds Transfer Service?

You may cancel your participation at any time by calling our administrative office at 564-5418. Termination is effective within fifteen (15) working days after we receive your notification.

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ELECTRONIC FUNDS TRANSFER APPLICATION & AGREEMENT